



500 S. 4th Avenue, Brighton, CO 80601

Corrected MINUTES of the Brighton Historic Preservation Commission meeting for the City of Brighton, Adams County, Colorado held in the Heritage Room at Historic City Hall at 22 South 4th Avenue, Brighton, Colorado.

DATE: May 12, 2016

Call to Order/Pledge of Allegiance: Chairman Allison Lockwood called the meeting to order at 6:00 p.m. followed by the pledge of allegiance.

Roll Call/Establish Quorum: **Commissioners Present:** Joseph (Joe) Burt, Allison Lockwood, Cheri Lopez, Lynette Marrs, Pat Reither and Ken Kreutzer

Commissioners Absent: (Excused) Danielle Henninger, Robin Kring

Staff Present: Sheryl Johnson

Others Present: Wade Smith

Seating of Alternate:

Motion to seat the alternate by Joe. Second by Lynette. Motion Carries.

Approval of Agenda:

Motion to approve the agenda as presented by Pat. Second by Cheri. Motion Carries.

Lynette needs to speak for Events under the Committee Reports.

Approval of Minutes for April 14, 2016:

Motion to approve the Minutes for April 14, 2016 as presented by Cheri. Second by Lynette. Motion Carries.

Consent Agenda:

Pull the Properties Committee minutes from the Consent Agenda.

Motion to approve the Event Committee minutes by Joe. Second by Cheri. Motion Carries.

Motion to approve the Outreach and Education Committee minutes by Lynette. Second by Joe. Motion carries.

The corrections that need to be made for the Properties Committee minutes are that Cheri was approved to take the minutes. Under New Business - Wayne and Gary are working with the downtown property owners. Also under New Business and the Project timelines – it should say to tentatively schedule September meeting for public hearing on local designation of the church and Historic City Hall and strike the North Main Street Historic District. The last correction is that the next meeting is scheduled for May 26, 2016 – not 2015.

Motion to approve the Properties Committee minutes with the above corrections by Ken. Second by Cheri. Motion Carries.

Public Comment: None

Reports / Presentations:

COMMITTEES:

Events Committee – Lynette Marrs

Lynette wanted to thank Joe for all of his hard work on the plaques and bricks for the Historic Preservation Awards Luncheon. Pat expressed her gratitude for the award also. Joe stated that the Events Committee will begin working on sponsorships for the Gala and finalizing details.

STAFF: Aja Tibbs (was not present – so the Commission reviewed the report submitted by Aja)

HISTORIC PROPERTIES:

64 Farmsteads

Pat commented that the Richie Farms is missing from the report. They are significant in the fact that they invented and designed the first ear tags that are used in cattle and livestock yet today. Pat felt that they needed to be included in this report.

Colorado Sanitary Canning Factory – National Designation

The use might be for lofts and a brew pub. They are recommending aluminum windows and the other option would be for wood frame windows. Wade offered that with a metal seamed roof design that the aluminum windows will go with it for the design purposes. The Commission could make recommendations but would not have control over the decision.

Section 106 Review – Cell Tower at Sierra Detention Center

There may not be a reason for concern regarding the tower. There is a visual impact on Section 106 because of the height of the tower. Staff made a recommendation that design alternatives would to help conceal the cell tower and minimize the impact to the historic structures to the south and should be pursued.

GRANTS & SURVEYS:

CLG Grant – 64 Agricultural Properties

Comments on the survey should be submitted to Jason Bradford or Allison Lockwood by May 26, 2016.

BUDGET & HPC OFFICE:

Office Organization

The shelves have been installed in the closet, the upstairs vault and the media room. All of the historic artifacts and records have been moved to the two rooms upstairs. The items for sale, brochures and event supplies are in the closet in the office area.

CLG Handbook

A new CLG Handbook has been released by History Colorado. There is a copy in the office or on the Historic Preservation office computer.

Unfinished Business:

2016 Finances / Treasurer's Report – Joseph Burt

Joe reminded everyone to use their budget. Also the committees should begin to look at what their budget needs are going to be for 2017. There has been another payment to Terracon and only one payment remains for the survey work.

New Business: None

Additional Comments:

Summerfest is on June 4th and the Commission will have a booth. Commissioners are needed to work at the booth. Cheri and Joe will work the 10:00 a.m. – 12:00 p.m. shift, Pat and Allison will work the 12:00 p.m. to 2:00 p.m. shift and commissioners are needed for the 2:00 p.m. to 4:00 p.m. shift. A sponsorship poster is being worked on. The Events Committee with decide but it was suggested to do the ice cream social in September. Another suggestion was to use the church during Valentine's Day and let people come and renew their wedding vows. It could be a dress up event. A Halloween event could be done also.

Adjournment:

Motion to adjourn at 6:40 p.m. by Lynette. **Second** by Pat. **Motion Carries.**

Announcements:

Summerfest – June 4, 2016

Community BBQ – July 21, 2016

Market Day – August 20, 2016

Eco Fair – September 24, 2016

Historic Preservation Gala – November 12, 2016

Next Meeting: June 9, 2016 at 6:00 P.M. at Historic City Hall

Submitted by,

Sheryl Johnson